

Scoil Mhuire Health & Safety Risk Assessment September/October 2022

ACTIONS ARISING

No.	Category	Action	Person(s) Responsible	Status
1	Slips, Trips and Falls	Area outside COVID Isolation Room needs to be marked to identify trip hazard.	Board of Management Principal Caretaker	To Be Done
9.	Student Considerations	Develop a policy on Challenging Behaviour.	Board of Management Principal SEN Team/Staff	To Be Done
10.	First Aid	2 members of staff to train as First Aid Responders and in use of Defibrillator.	Board of Management Principal	Completed 19-10-22
11.	Administration of Medicine	Ratify Policy of First Aid and the Administration of Medicines.	Board of Management	Completed 15-11-22
12.	Fire	Re-Train staff in the use of Fire Equipment.	Board of Management Principal	To Be Done
13.	Fire	Provide Safety Training for Staff.	Board of Management Principal	To Be Done
18.	Computers	Engage a suitable professional to assess the Secretary's workstation.	Board of Management Principal	In Progress
19.	Bullying	Make all staff aware of the school's Complaints and Grievances Policy and Procedures.	Principal	Completed 16-11-22
20.	Stress	Put in place a Policy on Dignity in the Workplace.	Board of Management Principal Staff	To Be Done
30.	Radon	Conduct Radon testing in 16 Classrooms, 7 SEN Classrooms and 2 Admin Offices. Inform RPIL, if appropriate.	Board of Management Principal	In progress
31.	Mould	Generate a Log Book for regular examination and maintenance of plumbing system, gutters and ventilation systems.	Board of Management Principal	To Be Done

32.	Asbestos	<p>Give contractors access to Asbestos Survey and make aware of presence of asbestos prior to commencing demolition work.</p> <p>Give staff access to survey and make aware of presence of asbestos in school.</p> <p>Put a reporting procedure in place.</p> <p>Condition of floor tiles to be monitored termly by Principal. Asbestos Surveillance log to be put in place and maintained.</p>	<p>Design Team</p> <p>Board of Management Principal</p> <p>Board of Management Principal</p> <p>Principal</p>	<p>To Be Done</p> <p>Completed 14-11-22 and 16-11-22</p> <p>Completed 14-11-22</p> <p>Completed 29-09-22</p>
37.	General Considerations	Provide Caretaker with a copy of the revised Safety Statement and Risk Assessment.	Board of Management Principal	Completed 16-11-22
38.	Canteen	Arrange for an annual service of the boiler.	Principal	Completed 24-10-22